



**VANCOUVER**



**MÉTIS CITIZENS SOCIETY**

## **Privacy Policy 2012**

The Vancouver Métis Citizens Society (VMCS) is committed to up holding the provisions of the "Personal Information Protection Act, British Columbia" and is further committed to respecting the rights of individual privacy. The society and its members acknowledge that we will be receiving, in the ordinary course of our operations, personal information from organizations including, and without limitation: British Columbia Metis Federation (BCMF), VMCS Board of Directors, Members, Associate Members and potential new members. We shall treat such information in accordance with the "Personal Information Protection Act, British Columbia"

The personal information required is for the Society's management and appropriate development purposes only.

The VMCS Privacy Policy Management Plan includes the following guidelines on the collection, use and storage of your personal information as follows:

**Collection:** The Vancouver Metis Citizens Society collects personal information about our members in order to better manage the society. The society will make all reasonable efforts to fully inform such individuals about the planned use/disclosure of their personal information if the information is required for other purposes. The society will limit the collection and use of personal information to that required for valid Society business purposes or to comply with legislation.

**Accuracy:** The Vancouver Métis Citizens Society will make every reasonable effort to ensure that the personal information it collects and uses is accurate and complete. Individuals providing personal information will have the opportunity to review and correct their personal information, and on written request by an individual to whom the information relates, the Vancouver Métis Citizens Society will modify the information as required.

**Storage:** The society will store personal information using hard copy and/or electronic means in such a way as to prevent unauthorized collection, access, use, disclosure or disposal of the personal information.

**Disclosure:** The society will not disclose personal information to any third party, unless the affected individual consents to release of their information by a signed, dated, written letter of approval.

Revised June 2012